FY 2020/21 Recommended Budget
General Government &
Fixed/Miscellaneous

Town of Manchester, Connecticut

March 5, 2020
FY 2020/21 General Government Budget

- General Government Summary
  (Includes Board of Directors, General Manager, Budget, HR, Customer Service, Finance, Planning, Town Clerk, Registrars, Town Attorney & Probate Court)

  - Overall expenditure increase of $59,697 or 1.0% for General Government departments within General Fund

Refer to pages 41-96 of the budget book for details
FY 2020/21 General Government Budget

- Board of Directors budget decreases $9,432 (-2.6%)
  - +$10,000 equity & inclusion advising
  - $30,000 for Downtown Grant moved to Interfund Transfers

- General Manager increases $118,968 (22.4%)
  - Moves Communications Manager position to GM’s Office
  - Offsetting reduction in Human Resources department

Refer to pages 41-44 of the budget book for details
Central Administrative Offices:

- **Budget & Research**\hfill -$33,650 (-13%)  
  - Allocates 50% of Work_Space position to self-supporting fund

- **Human Resources**\hfill -$125,961 (-22.6%)  
  - Communications Manager moved to GM’s Office

- **Customer Service**\hfill +$8,913 (6.2%)  
  - Minimum wage increase for part-time staff

- **Town Attorney**\hfill +$3,143 (0.8%)

*Refer to pages 45-56 & 87-88 of the budget book for details*
FY 2020/21 General Government Budget

Finance Departments: 2.10% increase

- Finance Administration  +$10,957 (5.4%)
  - Centralization of GF debit card fees into one line item
- Accounting  +$12,501 (2.3%)
- Assessment & Collection  +$24,917 (2.4%)
- General Services  +$1,961 (0.3%)
  - Recommendation to re-name to Purchasing Division in FY21

Refer to pages 57-75 of the budget book for details
FY 2020/21 General Government Budget

- Planning & Economic Devel.  
  +$3,574 (0.4%)
- Probate  
  -$19,084 (-32.3%)
  - Annual capital contribution shifted to Capital Budget
- Town Clerk  
  +$19,837 (4.2%)
  - Additional funding for digital archival services (~$5k)
- Registrar  
  +$43,053 (16.2%)
  - Costs associated with 2020 Presidential election
  - $10k new tabulators (one time cost)

Refer to pages 76-89 of the budget book for details
FY 2020/21 Fixed/Miscellaneous Budget

- Total General Fund (non-BOE) health insurance cost in FY20 for retired employees: $3,241,101 (+6.0%)

- Defined benefit cost associated with non-uniformed retired Town employees in General Fund: $1,185,746
  - Police retiree pension budgeted in Police admin: $1.53M
  - Total General Fund pension increase $359,236 (9.74%)
  - Increase associated with new mortality tables

Refer to page 199 of the budget book for details
FY 2020/21 Fixed/Miscellaneous Budget

- Miscellaneous  -$33,983 (-6.5%)
  - Current year included funding for potential minimum wage increase to $15/hr (increase is being phased in over 5 years)
  - Contingency increased from $200k to $250k

Refer to page 200 of the budget book for details
FY 2020/21 Fixed/Miscellaneous Budget

- Debt Service: +$264,341 (2.1%)
- FY21 debt service budget: $12,961,935
  - Includes funding for first year of payments on 2020 GO bonds

Refer to page 202-203 of the budget book for details
FY 2020/21 Fixed/Miscellaneous Budget

Interfund Transfers

- **Capital Reserve**  
  +$140,000 (10.0%)
  - $1,534,000 in projects funded through General Fund
  - Net of $270k use of reserves, $340k LoCIP

- **Information Systems**  
  +$78,727 (6.7%)
  - Support for several one-time capital initiatives

- **MSIP**  
  +$11,358 (0.7%)

- **Special Grants**  
  +$36,000 (24.4%)
  - Shift of costs: $30k downtown grant, $6k Art Commission

- **Paramedic Program (Gen. Fund)**  
  +$222,665 (9.6%)
  - State-mandated pension costs in Paramedic operation
  - No paramedic reserves available (current year utilized $100k)

Refer to page 201 of the budget book for details
FY 2020/21 Information Systems Budget

Information Systems

- Operating Budget $1,966,275
  - Increase of 3.3%
  - Funding provided for potential financial & transparency web service ($55k)

- Capital Budget $371,000 (+$261k compared to FY20)
  - $120,000 for one-time web service start-up charges (financial, permit management, etc)
  - $81,000 town-wide camera management system
  - $60,000 website redevelopement

- One-time use of reserves $235k
- Support from budgeted funds $2,087,969 (+8.9%)

Refer to pages 90-95 of the budget book for details
FY 2020/21 General Government & Fixed/Miscellaneous Budget

SUMMARY

- General Government  + $59,697 (1.0%)
- Debt Service  + $264,341 (2.1%)
- Other Fixed/Miscellaneous  +$816,594 (7.2%)
- Information Systems  + $323,849 (16.0%)
Thank you.